

Lassen Transit Service Agency



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To: **THE LASSEN TRANSIT SERVICE AGENCY**

Aaron Albaugh, Chairman (Co. Supervisor) Kathie Garnier, Vice Chairman (City Council)
Jeff Hemphill (Co. Supervisor) Rod DeBoer (City Council)
Jim Chapman (Co. Supervisor) Brian Wilson (City Council)

From: 
Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** (LTSA) has been scheduled for **Monday, September 12, 2016**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- | Page | Item | |
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| | (1) | CONVENE |
| | 1.1 | <u>Agenda Approval:</u> Additions and deletions <u>Motion Required</u> |
| 1. | 1.2 | <u>Minutes Approval:</u> July 11, 2016 Commissioners present: DeBoer, Garnier, Hemphill, and Chapman. Commissioners Absent: Albaugh and Wilson. <u>Motion Required</u> |
| | (2) | CORRESPONDENCE/PUBLIC COMMENT |
| | 2.1 | <u>Correspondence:</u> None |
| | 2.2 | <u>Public Comment:</u> Matters brought forth by the Public. |
| | (3) | NEW BUSINESS |
| 4. | 3.1 | <u>Paratransit Operations Contract:</u> Accept report from Paratransit staff. By Motion: 1) Authorize Executive Director to enter into negotiations 2) Accept Paratransits proposal or 3) Leave Contract as is. |

**Information Item
Possible Action**

10. 3.2 Security Lighting Bid Award: 1) Award project bid to lowest qualified bidder. Motion Required
13. 3.3 Bus Lift Bid Award: Award project bid to Ari-Hetra. Motion Required
21. 3.4 Maintenance Bay Exhaust System Bid Award: 1) Award project bid to lowest qualified bidder. Motion Required
25. 3.5 Extend DAR Service: 1) Accept report from staff. By Motion: 2) Authorize the extension of DAR service to serve the Richmond Road area stopping at Wingfield Road. Or 3) Continue with current DAR service. Motion Required

(4) OTHER BUSINESS

- 4.1 Reports by Executive Director and Staff:
- 4.2 Report by Lassen Rural Bus Manager/Staff:
- Report on LRB activity
 - Report on maintenance activity of the LRB transit fleet
 - Report on condition of fleet vehicle HVAC systems
- 4.3 Matters brought forth by the Agency
- 4.4 Set date for the next Regular Agency Meeting for November 14, 2016
- 4.5 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Lino Callegari, Alternate; Nicholas McBride, Alternate); Caltrans District 2 (Kathy Grah, Dave Moore, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Tony Shaw, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Eric Nielson, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen, ;Big Valley 50 Plus (Clinton Davis); Lassen Life Skills; Austin Meinert

ITEMS FOR FUTURE MEETINGS