

Lassen Transit Service Agency



LARRY MILLAR, Executive Director
CYNTHIA RASCHEIN, Transportation Project Manager
KELLY MUMPER, Transportation Planner

707 Nevada Street, Suite 4
Susanville, CA 96130


☎ 530 / 251-8305
FAX: 530 / 251-2675
lassentransportation.org

LTSA/J-2
2016/392

Distribution Date: September 28, 2016

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Aaron Albaugh, Chairman (Co. Supervisor) Kathie Garnier, Vice Chairman (City Council)
Jeff Hemphill (Co. Supervisor) Rod DeBoer (City Council)
Jim Chapman (Co. Supervisor) Brian Wilson (City Council)

From: 
Larry D. Millar, Executive Director

Subject: **SPECIAL MEETING OF THE
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** (LTSA) has been scheduled for **Monday, October 3, 2016**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- | Page | Item | |
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| (1) | CONVENE | |
| 1.1 | <u>Agenda Approval:</u> Additions and deletions | <u>Motion Required</u> |
| 1. | 1.2 <u>Minutes Approval:</u> July 11, 2016 Commissioners present: DeBoer, Garnier, Hemphill, and Chapman. Commissioners Absent: Albaugh and Wilson. | <u>Motion Required</u> |
| (2) | CORRESPONDENCE/PUBLIC COMMENT | |
| 2.1 | <u>Correspondence:</u> None | |
| 2.2 | <u>Public Comment:</u> Matters brought forth by the Public. | |
| (3) | NEW BUSINESS | |
| 6. | 3.1 <u>Paratransit Operations Contract:</u> Accept report from Paratransit staff. By Motion: 1) Authorize Executive Director to enter into negotiations 2) Accept Paratransit's proposal or 3) Leave Contract as is. | <u>Information and Possible Action</u> |
| 12. | 3.2 <u>Security Lighting Bid Award:</u> 1) Award project bid to lowest qualified bidder. | <u>Motion Required</u> |

15. 3.3 Bus Lift Bid Award: Award project bid to Ari-Hetra. Motion Required
23. 3.4 Maintenance Bay Exhaust System Bid Award: 1) Award project bid to lowest qualified bidder. Motion Required
27. 3.5 Extend DAR Service: 1) Accept report from staff. By Motion: 2) Authorize the extension of DAR service to serve the Richmond Road area stopping at Wingfield Road. Or 3) Continue with current DAR service. Motion Required
30. 3.6 Susanville Community Pool Bus Stop: Provide direction to staff on proposed bus stop at or near the Susanville Community Pool Discussion and Possible Action

(4) OTHER BUSINESS

- 4.1 Reports by Executive Director and Staff:
31. 4.2 Report by Lassen Rural Bus Manager/Staff:
- Report on LRB activity
 - Report on maintenance activity of the LRB transit fleet
 - Report on condition of fleet vehicle HVAC systems
- 4.3 Matters brought forth by the Agency
- 4.4 Set date for the next Regular Agency Meeting for November 14, 2016
- 4.5 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Kathy Grah, Dave Moore, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Tony Shaw, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Eric Nielson, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen, ;Big Valley 50 Plus (Clinton Davis); Lassen Life Skills; Austin Meinert

ITEMS FOR FUTURE MEETINGS

- Annual Audit
- Amend Purchasing Policy