

**REGULAR MEETING OF THE LASSEN COUNTY TRANSPORTATION
COMMISSION**

October 3, 2016

(1) CONVENE:

LCTC's Regular Meeting convened at 1:02 PM by Chairman Albaugh, in the Lassen County Board of Supervisors Chambers at 707 Nevada Street, Susanville, CA.

Commissioners Present: Albaugh, Garnier, Wilson, Hemphill, and Chapman.

Commissioners Absent: DeBoer

Others Present: Tamara Rich, Caltrans District 2; Dan Newton, City of Susanville; Christie Scheffer, Paratransit; Cynthia Raschein, and Cheryl Strange, LCTC Staff.

- 1.1 Pledge of Allegiance was led by Ms. Garnier.
- 1.2 Agenda: On a first by Ms. Garnier, second by Mr. Hemphill, it was unanimously passed to approve the agenda.
- 1.3 Minutes Approval: Discussion was held to determine if Ms. Garnier was in attendance at the August 8, 2016 meeting, and it was agreed that she was present.

On a first by Ms. Garnier, second by Mr. Hemphill, it was unanimously passed to approve the August 8, 2016, minutes.

(2) CORRESPONDENCE / PUBLIC COMMENT

- 2.1 Correspondence: Ms. Raschein addressed smog check questions arising from the Committee of the Whole meeting regarding the Zero Emissions Corridor inquiry, and stated that the only negative impact may occur if Lassen County is not prepared for the changing vehicle technology.

Mr. Albaugh asked what negative impact might occur if the county is not prepared. Ms. Raschein commented that there may be a loss of revenue if travelers choose other routes that are set up for shifts in vehicle technology.

Mr. Wilson expressed concern regarding not being in queue for zero emissions project funding and grants, but is also concerned about being enticed to sign up for something we don't want to be a part of and that it might be used against us later.

Mr. Albaugh asked to see a map. Ms. Raschein said she would provide one.

Ms. Rich said that she is still working to find answers regarding grants.

Mr. Wilson asked what triggered the need for discussion. Ms. Raschein provided history and confirmed that there is no future action anticipated at this time, and that LCTC is included in communications on this topic.

2.2 Public Comment: None.

(3) REPORTS

3.1 Reports by Caltrans, CHP, City of Susanville, Executive Secretary, and LCTC Staff:

Caltrans Report (Caltrans): Ms. Rich stated that Ms. Stacey Barns will be at the next meeting to answer any questions.

Mr. Hemphill asked if the Highway 395 traffic count results can be made available. Ms. Rich said she will check.

California Highway Patrol Report (CHP): None.

City of Susanville: None.

County of Lassen Report: None.

Susanville Indian Rancheria Report (SIR): None.

Executive Secretary Report (LCTC Staff):

Ms. Raschein informed the Commission that Planning, Programming and Monitoring (PPM) funding is no longer paid in a single lump sum in advance, but rather would be reimbursed to RTPAs upon invoice. Discussion was held regarding reimbursable funds, and it was suggested that a letter be sent to challenge the reimbursement process. It was further discussed to gather support of other rural counties and agencies.

Ms. Raschein stated that the Rural Counties Task Force was already involved, but would confirm action. She said she would forward pertinent communication to the commission as well as the appropriate county administration and staff.

Ms. Raschein sought direction regarding interviews for the Assistant Transportation Planner position.

Mr. Wilson questioned if Mr. Egan had an opinion regarding a need for three full time employees.

Mr. Chapman suggested that Mr. Egan and Ms. Raschein report back with what their frame of mind is regarding the workload.

After discussion, it was agreed that Mr. Hemphill would consult with LCTC staff to determine staffing needs and represent the commission during interviews.

Mr. Chapman suggested providing Shasta County with corrected demographics.

Ms. Raschein said she will provide the corrected information as well as the Rancheria schedule.

Summary of Commission Financial Activities: No discussion was held.

(4) NEW BUSINESS

4.1 Regional Transportation Plan Request for Proposals: Ms. Raschein reviewed information as presented in packets.

Discussion was held regarding timeframes, updates included in the plan, and stakeholders.

(5) OTHER BUSINESS

5.1 Matters brought forth by the Commission: Mr. Chapman stated that he has received reports that Susan River trails are overgrown and asked who is in charge of maintenance.

Mr. Newton said that the City is in charge of maintenance for the trail and gave a report of clean-up efforts.

Ms. Garnier stated that there is a person camping in the field behind the old Chinese Kitchen.

Mr. Albaugh commented about problems with puncture vine and said repairs to the Ravendale Airport looked great.

5.2 Set date for the next Regular Commission Meeting for November 14, 2016

5.3 Adjournment: 1:38 p.m.