

**REGULAR MEETING OF THE LASSEN COUNTY TRANSPORTATION
COMMISSION**

December 12, 2016

(1) CONVENE:

LCTC's Regular Meeting convened at 1:00 PM by Chairman Albaugh, in the Lassen County Board of Supervisors Chambers at 707 Nevada Street, Susanville, CA.

Commissioners Present: Albaugh, Garnier, Wilson, DeBoer, Hemphill, and Chapman.

Others Present: Tamara Rich, Kathy Grah, Dave Moore, Caltrans District 2; Dan Newton, Jared Hancock, City of Susanville; Ron Leal, Paratransit; Jim Mackay, Susanville Indian Rancheria; Larry Millar, Tony Shaw, Lassen County; Cynthia Raschein, and Cheryl Strange, LCTC Staff.

- 1.1 Pledge of Allegiance was led by Mr. Chapman.
- 1.2 Agenda: On a first by Ms. Garnier, second by Mr. Wilson, it was unanimously passed to approve the agenda.
- 1.3 Minutes Approval: On a first by Ms. Garnier, second by Mr. Hemphill, it was passed to approve the November 17, 2016, minutes.

(2) CORRESPONDENCE / PUBLIC COMMENT

- 2.1 Correspondence: None.
- 2.2 Public Comment: None.

(3) REPORTS

3.1 Reports by Caltrans, CHP, City of Susanville, Executive Secretary, and LCTC Staff:

Caltrans Report (Caltrans): Ms. Rich offered follow up regarding the Honey Lake Valley rest area and stated that CMS signs will be used to alert travelers that it will be closed December 13, 2016 through December 15, 2016. She provided information regarding traffic counts for the county, and remarked that there was nothing more Caltrans could do to address the truck traffic on A-3. She provided an update regarding the Antelope Grade realignment project and said that work is scheduled to begin in summer of 2019. She also brought attention to the enhanced crosswalk on Fourth Street and Hwy 139.

Mr. Albaugh asked to explain the acronyms in the traffic report. Mr. Moore provided clarity and more in depth review of the reports.

Mr. Albaugh asked if Caltrans anticipated any decrease in funding related to the presidential transition. Mr. Moore said he cannot speculate, but he is tracking what the new administration is doing and that representation is looking out for the best interest of the state.

California Highway Patrol Report (CHP): Mr. Micheletti addressed the trucks traveling on A-3 and explained how CHP handles traffic complaints.

Officer Wilburn elaborated on the commercial trucking program, explained the specifications required for legal travel and stated that it is very difficult to gauge the size of a truck without actually measuring them. This makes it difficult for the average officer to know which vehicles to pull over. He stated that he inspected trucks that were over the legal limits and notified company managers that they were in violation.

Discussion was held regarding alternate routes and signage.

Mr. Hemphill inquired about wind event parking. Mr. Micheletti said that they contacted the fairgrounds and that it is not a feasible option. They requested other suggestions.

City of Susanville: Mr. Hancock asked for questions.

Mr. Newton stated that once allocation arrives from the CTC higher volume streets will be worked on.

Ms. Garnier said there is a large pot hole at the 5-way stop on Grand Street. Mr. Newton said he would investigate.

County of Lassen Report: Mr. Millar stated that two applications were received for the Deputy Public Works Director for Transportation Planning position, but that they would wait until after the holiday season to conduct interviews. He asked if a member of the commission would like to be part of the interview panel. It was agreed that Mr. Wilson would represent the commission.

Ms. Garnier asked if lighting is included in the Skyline Extension project. Mr. Millar answered that lighting is included.

Mr. Hemphill inquired about the Buffum Lane abandonment. Mr. Millar responded that it will go back to the Board of Supervisors in January or February.

Susanville Indian Rancheria Report (SIR): Mr. Mackay reported that Spring Ridge Road is open. He said the contractor will complete the remaining items in the spring. He also stated that he is closely monitoring the presidential transition for effects to the transportation goals and that SIR will provide updates to their transportation improvement plan as available.

Executive Secretary Report (LCTC Staff): None.

Summary of Commission Financial Activities: Mr. Wilson asked if Ms. Raschein felt that the budget was on track. She stated that a large reimbursement was just received from OWP, and that the rest of the budgets are in line. She expressed concern with the auditor's reporting and suggested that the auditor present a report to the commission.

Mr. Albaugh requested that a report from the auditor be made at the next meeting.

Discussion was held regarding fluctuation in funds over the fiscal year.

(4) NEW BUSINESS

4.1 Overall Work Program Amendment 1 - 15/16 Carryover: Ms. Raschein reviewed information as provided in packets.

Discussion was held regarding various budgets and carryover allocation options.

On a first by Mr. Chapman, second by Mr. DeBoer, it was unanimously passed to adopt Resolution 16-17, amending the 2016/2017 Overall Work Program (OWP) to include 2015/2016 Regional Assistance carryover funds; placing \$15,000.00 in Fund 606 and \$15,004.58 in Fund 603.

4.2 Award Agreement for Regional Transportation Plan Update: Ms. Raschein reviewed information as provided in packets.

On a first by Mr. Wilson, second by Mr. DeBoer, it was unanimously passed to award bid to Greendot, and to authorize the Executive Secretary to execute an agreement with the selected consultant.

4.3 Presentations: Retirement presentations for Mr. Chapman.

Mr. Moore presented a Certification of Recognition on behalf of Caltrans.

Mr. Albaugh presented a Certificate of Appreciation on behalf of the Commission and Agency.

(5) OTHER BUSINESS

5.1 Matters brought forth by the Commission:

Mr. Chapman reported that the 15th Annual Senior Tour of Lights will be on Thursday.

Mr. Albaugh thanked Mr. Chapman for his years of service.

5.2 Set date for the next Regular Commission Meeting for January 9, 2017

5.3 Adjournment: 2:08 p.m.