

LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANNING AGENCY



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LCTC/T-2
2017/140

Date Posted: April 20, 2017

To: **THE LASSEN COUNTY TRANSPORTATION COMMISSION:**

Kathie Garnier, Chairman (City Council)	Jeff Hemphill Vice Chairman (Co. Supervisor)
Brian Wilson (City Council)	David Teeter (Co. Supervisor)
Joe Franco (City Council)	Aaron Albaugh (Co. Supervisor)

per: 
From: Richard Egan, Executive Secretary

Subject: SPECIAL MEETING OF THE LASSEN COUNTY
TRANSPORTATION COMMISSION

The special meeting of the Lassen County Transportation Commission has been scheduled for **Monday, April 24, 2017, at 1:30 p.m.** The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- Page (1) **CONVENE**
- (2) **CORRESPONDENCE / PUBLIC COMMENT**
 - 1. 2.1 Correspondence: Memo for 17/18 Budget Requests
 - 2.2 Public Comment: Matters brought forth by the Public
- (3) **REPORTS**
 - 3.1 Reports by Caltrans, CHP, City of Susanville, County of Lassen, and LCTC staff:
If needed
- (4) **NEW BUSINESS**
 - 2. 4.1 17/18 budget needs for staffing services: Discussion on funding sources and needs for staffing

Discussion and Possible Action
 - 4. 4.2 Draft of Request for Proposals (RFP) for Staffing Services to the Lassen County Transportation Commission: Provide direction to staff

Motion Required
 - 43. 4.3 Authorize release and advertising of Request for Proposals (RFP) for Staffing Services to the Lassen County Transportation Commission: 1) approve the RFP; 2) authorize

the Executive Secretary to release and advertise the RFP for Staffing Services to the Lassen County Transportation Commission, and 3) designate the Chairperson, Vice-Chairperson, Executive Secretary, and legal counsel Margaret Long to perform the technical evaluation to review each proposal for having the required contents, as specified in the RFP

Motion Required

45. 4.4 Discussion of options if no proposals received: discuss possible action should no proposals be received or no proposal meets the RFP requirements

Provide Direction to Staff

(5) OTHER BUSINESS

5.1 Matters brought forth by the Commission

5.2 Set date for the next Regular Commission meeting for May 8, 2017

5.3 Adjourn

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

- 2015/16 final audit
- Draft Overall Work Program
- US 395 Transportation Concept Report (Caltrans)
- Award Audit Agreement
- Legal Counsel Agreement Amendment
- 17/18 Budget Report