

LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANNING AGENCY



LARRY MILLAR, Executive Secretary
CYNTHIA RASCHEIN, Transportation Project Manager
KELLY MUMPER, Transportation Planner
LCTC/T-2
2016/134

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530) 251-8260
FAX: (530) 251-2675
lassentransportation.org

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To: **THE LASSEN COUNTY TRANSPORTATION COMMISSION:**

Aaron Albaugh, Chairman (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
Jim Chapman (Co. Supervisor)

Kathie Garnier, Vice Chairman (City Council)
Brian Wilson (City Council)
Rod DeBoer (City Council)

From: Larry D. Millar, Executive Secretary

Subject: REGULAR MEETING OF THE LASSEN COUNTY
TRANSPORTATION COMMISSION

The regular meeting of the Lassen County Transportation Commission has been scheduled for **Monday, April 11, 2016 at 1:00 p.m.** The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- Page (1) **CONVENE**
 - 1.1 Pledge of Allegiance
 - 1.2 Agenda Approval: Additions and deletions **Motion Required**
- 1. 1.3 Minutes Approval: March 28, 2016 (Commissioners Present: Albaugh, Garnier, Wilson, and Chapman) **Motion Required**
- (2) **CORRESPONDENCE / PUBLIC COMMENT**
 - 2.1 Correspondence: None
 - 2.2 Public Comment: Matters brought forth by the Public
- (3) **REPORTS**
 - 3.1 Reports by Caltrans, CHP, City of Susanville, County of Lassen, and LCTC staff:
 - Caltrans report (Caltrans)
 - California Highway Patrol Report (CHP)
 - City of Susanville Report
 - County of Lassen Report
 - 3. Summary of Commission Financial Activities (Executive Secretary)
- (4) **NEW BUSINESS**
 - 7. 4.1 Formalization of Agenda Meetings: 1) That the Commission provide formal adoption of Agenda Meeting members, alternates, dates and times to hold Agenda Meetings **Motion Required**

8. 4.2 Budget Presentation and Discussion: Receive information from Lassen County Transportation Commission staff regarding various budgets overseen by the Commission, and provide direction to staff to prepare 2016/2017 Fiscal Year budget
Discussion and Possible Action
15. 4.3 Funding Information: Receive information from Caltrans District 2 staff
Discussion and Possible Action
16. 4.4 Proposition 1B funding Allocation Request - Public Transportation, Modernization, Improvement and Service Enhancement Account (PTMISEA): Accept Report from staff and provide direction on potential projects based on the PTMISEA eligible projects list
Discussion and Possible Action
19. 4.5 Regional Transportation Plan Amendment - Wendel Line Rail Trail: Adopt Resolution 16-07, amending the Regional Transportation Plan to add the Wendel Line Rail Trail to the Regional Transportation Plan
Motion Required
24. 4.6 Active Transportation Program (ATP) grant discussion: 1) Receive comments from Cycle 2 application; 2) receive request from Lassen Land and Trails Trust for grant sponsorship; and 3) provide direction to staff
Discussion and Possible Action
36. 4.7 Agreement between Susanville Indian Rancheria and the Lassen County Transportation Commission: By motion, authorize the Executive Secretary to execute the Agreement, and any documentation required to perform the duties as outlined in the grant application and Agreement
Motion Required
56. 4.8 Low Carbon Transit Operations Program (LCTOP) Allocation Request: By motion, 1) amend adoption of Resolution 16-05 for the above mentioned grant funds to secure funds available to the LCTC and 2) authorize Executive Secretary to sign agreements, and submit all documentation necessary to receive LCTOP funding
Motion Required
57. 4.9 Unmet Transit Needs: By motion, adopt Resolution 16-08 adopting the findings of the Unmet Transit Needs process
Motion Required
- (5) **OTHER BUSINESS**
- 5.1 Matters brought forth by the Commission
- 5.2 Set date for the next Regular Commission meeting: May 9, 2016.
- 5.3 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Lino Callegari, Alternate; Nicholas McBride, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

- 2016/2017 Overall Work Program
- Regional Transportation Plan Update Request for Proposals
- PTMISEA project programming