

# LASSEN COUNTY TRANSPORTATION COMMISSION

## REGIONAL TRANSPORTATION PLANNING AGENCY



**LARRY MILLAR**, Executive Secretary  
**CYNTHIA RASCHEIN**, Transportation Project Manager  
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LCTC/T-2  
2016/134

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Date Posted: April 6, 2016

To: **THE LASSEN COUNTY TRANSPORTATION COMMISSION:**

Aaron Albaugh, Chairman (Co. Supervisor)  
Jeff Hemphill (Co. Supervisor)  
Jim Chapman (Co. Supervisor)

Kathie Garnier, Vice Chairman (City Council)  
Brian Wilson (City Council)  
Rod DeBoer (City Council)

From:   
Larry D. Millar, Executive Secretary

Subject: REGULAR MEETING OF THE LASSEN COUNTY  
TRANSPORTATION COMMISSION

The regular meeting of the Lassen County Transportation Commission has been scheduled for **Monday, April 11, 2016 at 1:00 p.m.** The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- Page (1) **CONVENE**
- 1.1 Pledge of Allegiance
- 1.2 Agenda Approval: Additions and deletions **Motion Required**
1. 1.3 Minutes Approval: March 28, 2016 (Commissioners Present: Albaugh, Garnier, Wilson, and Chapman) **Motion Required**
- (2) **CORRESPONDENCE / PUBLIC COMMENT**
- 2.1 Correspondence: None
- 2.2 Public Comment: Matters brought forth by the Public
- (3) **REPORTS**
- 3.1 Reports by Caltrans, CHP, City of Susanville, County of Lassen, and LCTC staff:
- Caltrans report (Caltrans)
  - California Highway Patrol Report (CHP)
  - City of Susanville Report
  - County of Lassen Report
3. - Summary of Commission Financial Activities (Executive Secretary)
- (4) **NEW BUSINESS**
7. 4.1 Formalization of Agenda Meetings: 1) That the Commission provide formal adoption of Agenda Meeting members, alternates, dates and times to hold Agenda Meetings **Motion Required**

8. 4.2 Budget Presentation and Discussion: Receive information from Lassen County Transportation Commission staff regarding various budgets overseen by the Commission, and provide direction to staff to prepare 2016/2017 Fiscal Year budget  
**Discussion and Possible Action**
15. 4.3 Funding Information: Receive information from Caltrans District 2 staff  
**Discussion and Possible Action**
16. 4.4 Proposition 1B funding Allocation Request - Public Transportation, Modernization, Improvement and Service Enhancement Account (PTMISEA): Accept Report from staff and provide direction on potential projects based on the PTMISEA eligible projects list  
**Discussion and Possible Action**
19. 4.5 Regional Transportation Plan Amendment - Wendel Line Rail Trail: Adopt Resolution 16-07, amending the Regional Transportation Plan to add the Wendel Line Rail Trail to the Regional Transportation Plan  
**Motion Required**
24. 4.6 Active Transportation Program (ATP) grant discussion: 1) Receive comments from Cycle 2 application; 2) receive request from Lassen Land and Trails Trust for grant sponsorship; and 3) provide direction to staff  
**Discussion and Possible Action**
36. 4.7 Agreement between Susanville Indian Rancheria and the Lassen County Transportation Commission: By motion, authorize the Executive Secretary to execute the Agreement, and any documentation required to perform the duties as outlined in the grant application and Agreement  
**Motion Required**
56. 4.8 Low Carbon Transit Operations Program (LCTOP) Allocation Request: By motion, 1) amend adoption of Resolution 16-05 for the above mentioned grant funds to secure funds available to the LCTC and 2) authorize Executive Secretary to sign agreements, and submit all documentation necessary to receive LCTOP funding  
**Motion Required**
57. 4.9 Unmet Transit Needs: By motion, adopt Resolution 16-08 adopting the findings of the Unmet Transit Needs process  
**Motion Required**
- (5) OTHER BUSINESS**
- 5.1 Matters brought forth by the Commission
- 5.2 Set date for the next Regular Commission meeting: May 9, 2016.
- 5.3 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Lino Callegari, Alternate; Nicholas McBride, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

**ITEMS SCHEDULED FOR FUTURE MEETINGS:**

- 2016/2017 Overall Work Program
- Regional Transportation Plan Update Request for Proposals
- PTMISEA project programming