

LASSEN COUNTY TRANSPORTATION COMMISSION

REGIONAL TRANSPORTATION PLANNING AGENCY



LARRY MILLAR, Executive Secretary
CYNTHIA RASCHEIN, Transportation Project Manager
KELLY MUMPER, Transportation Planner
LCTC/T-2
2016/100

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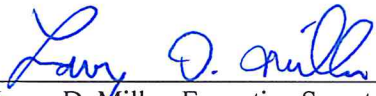
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Date Posted: March 8, 2016

To: **THE LASSEN COUNTY TRANSPORTATION COMMISSION:**

Aaron Albaugh, Chairman (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
Jim Chapman (Co. Supervisor)

Kathie Garnier, Vice Chairman (City Council)
Brian Wilson (City Council)
Rod DeBoer (City Council)

From: 
Larry D. Millar, Executive Secretary

Subject: REGULAR MEETING OF THE LASSEN COUNTY
TRANSPORTATION COMMISSION

The regular meeting of the Lassen County Transportation Commission has been scheduled for **Monday, March 14, 2016 at 1:00 p.m.** The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- Page (1) **CONVENE**
- 1.1 Pledge of Allegiance
 - 1.2 Agenda Approval: Additions and deletions
- Motion Required**
1. 1.3 Minutes Approval: February 8, 2016 (Commissioners Present: Albaugh, Garnier, Wilson, Hemphill, and Chapman)
- Motion Required**
- (2) **CORRESPONDENCE / PUBLIC COMMENT**
5. 2.1 Correspondence: Answer from Margaret Long Re: closed sessions
- 2.2 Public Comment: Matters brought forth by the Public
- (3) **REPORTS**
- 3.1 Reports by Caltrans, CHP, City of Susanville, County of Lassen, and LCTC staff:
- Caltrans report (Caltrans)
 - California Highway Patrol Report (CHP)
 - City of Susanville Report
 - County of Lassen Report
 - Ad-Hoc Committee Report
 - LCTC TAC Minutes
6. - Summary of Commission Financial Activities (Executive Secretary)
- (4) **NEW BUSINESS**
13. 4.1 1:10 p.m. Unmet Transportation Needs Public Hearing: 1) Recite opening statement for the public hearing, and 2) open the Public Hearing to receive public comment on potential Unmet Transit Needs within the jurisdiction of the Commission, and 3) by motion, direct staff to perform analysis of public comments for final adoption.

Motion Required

16. 4.2 Low Carbon Transit Operations Program (LCTOP) Application: By motion, 1) Adopt Resolution 16-05, authorizing the request for funds from the LCTOP program, and designating the Executive Secretary as Authorized Agent on behalf of the Commission, 2) execute the Certifications and Assurances for the LCTOP program, and 3) authorize Executive Secretary to sign agreements, and submit all documentation necessary to receive LCTOP funding
Motion Required
23. 4.3 Planning, Programming and Monitoring Agreement: By motion, 1) Adopt Resolution 16-06, executing the State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PPM) Agreement for 2015/2016 PPM funds, and 2) authorize Executive Secretary to sign agreements, and submit all documentation necessary to receive PPM funding per the agreement.
Motion Required
25. 4.4 Lassen County Transportation Commission Technical Advisory Committee (TAC): By motion, define role and responsibilities of the TAC; and consider appointing the Lassen County Transportation Commission Chairman and Vice-Chairman, or designee, to the TAC
Motion Required
26. 4.5 Budget Study Session: Consider setting a date for a Special Meeting of the Lassen County Transportation Commission to prepare 2016/2017 budgets
Motion Required
27. 4.6 Request for Proposals for Consultant Services: Discussion and direction to staff
Discussion and Possible Action
28. 4.7 Proposition 1B funding Allocation Request - Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA): Accept Report from staff and provide direction on potential projects based on the PTMISEA eligible projects list.
Motion Required
30. 4.8 Contract for Services between Lassen County and the Lassen County Transportation Commission: By motion, either 1) notify Lassen County of termination of the Agreement between Lassen County and the Lassen County Transportation Commission, OR 2) extend the Agreement
Motion Required

(5) OTHER BUSINESS

5.1 Matters brought forth by the Commission

5.2 Set date for the next Regular Commission meeting April 11, 2016.

5.3 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Lino Callegari, Alternate; Nicholas McBride, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

- 2016/2017 Overall Work Program
- Budget Workshop
- Regional Transportation Plan Update Request for Proposals
- Susanville Indian Rancheria Draft Memorandum of Understanding
- Active Transportation Plan Grant