

LASSEN COUNTY TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION PLANNING AGENCY



RICHARD EGAN, Executive Secretary
CYNTHIA RASCHEIN, Transportation Project Manager

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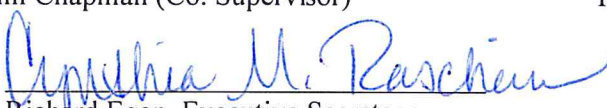
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LCTC/T-2
2016/473

Date Posted: December 7, 2016

To: **THE LASSEN COUNTY TRANSPORTATION COMMISSION:**

Aaron Albaugh, Chairman (Co. Supervisor)	Kathie Garnier, Vice Chairman (City Council)
Jeff Hemphill (Co. Supervisor)	Brian Wilson (City Council)
Jim Chapman (Co. Supervisor)	Rod DeBoer (City Council)

FOR: 
From: Richard Egan, Executive Secretary

Subject: REGULAR MEETING OF THE LASSEN COUNTY
TRANSPORTATION COMMISSION

The regular meeting of the Lassen County Transportation Commission has been scheduled for **Monday, December 12, 2016 at 1:00 p.m.** The meeting will be held at the Lassen County Board of Supervisors Chambers, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- Page (1) **CONVENE**
 - 1.1 Pledge of Allegiance
 - 1.2 Agenda Approval: Additions and deletions **Motion Required**
 - 1. 1.3 Minutes Approval: November 17, 2016 (Commissioners Present: Albaugh, Wilson, Garnier, Hemphill and Chapman) **Motion Required**
- (2) **CORRESPONDENCE / PUBLIC COMMENT**
 - 2.1 Correspondence: None
 - 2.2 Public Comment: Matters brought forth by the Public
- (3) **REPORTS**
 - 3.1 Reports:
 - Caltrans report (Caltrans)
 - California Highway Patrol Report (CHP) - Report on Local Projects
 - City of Susanville Report (City)
 - County of Lassen Report (County)
 - Susanville Indian Rancheria Report (SIR)
 - Executive Secretary Report (LCTC Staff)
- 4.
 - Summary of Commission Financial Activities

- (4) NEW BUSINESS**
9. 4.1 Overall Work Program Amendment 1 - 15/16 Carryover: By motion, adopt Resolution 16-17, amending the 2016/2017 Overall Work Program (OWP) to include 2015/2016 Regional Planning Assistance carryover funds
Motion Required
14. 4.2 Award Agreement for Regional Transportation Plan Update: Review proposals received for the Regional Transportation Plan (RTP) Update, and, by motion, authorize the Executive Secretary to execute an agreement with the selected consultant
Information and Possible Action
- 4.3 Presentations: Retirement presentations for Mr. Chapman
Information Item
- (5) OTHER BUSINESS**
- 5.1 Matters brought forth by the Commission
- 5.2 Set date for the next Regular Commission meeting: December 12, 2016
- 5.3 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, Jim Uptegrove); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

- Purchasing Policy Update
- OWP Amendment - City Sustainability Grant
- Audits
- Select new Chairman & Vice Chairman